



केन्द्रीय विद्यालय KENDRIYA VIDYALAYA

भारतीय राजदूतावास EMBASSY OF INDIA

लाजिमपाट, काठमांडू, नेपाल LAZIMPAT, KATHMANDU, NEPAL

दूरभाषा / Phone: 09771-4411259 / 4414202

ई-मेल / E-mail: principalkvkathmandu@gmail.com

वेबसाइट / website: www.kvkathmandu.net

(An Autonomous Body Under the Ministry of Education, Govt. of India)
CBSE Affiliation No.6200001, CBSE School Code: 90225, KV Code: 1897

75
आजादी का
अमृत महोत्सव



भारत 2023

F.No.44/KVKTM/2022-23/

Dated: 06.03.2024

OFFICE ORDER

In consultation with the all stock holders, work allotment (Committees) for the Academic Year 2024-2025 has been made. The same is hereby circulated with the direction to handover/takeover the Departments for which he/she is in-charge alongwith the registers immediately.

Further, all the employees/stock holders are directed to complete their pending works, if any and handover / takeover the charge/stock on or before 28.03.2024.

20.03.2024 .

(A. Jerald)
Principal

Distribution:

1. Individual Concerned
2. Guard file


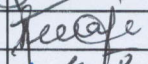
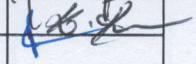

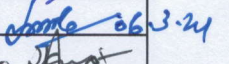
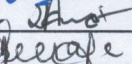
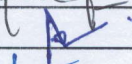
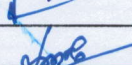
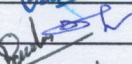
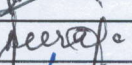
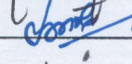
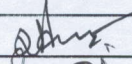
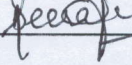
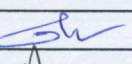
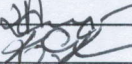
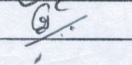
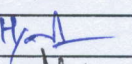
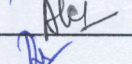
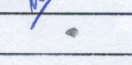
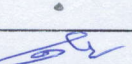
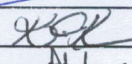
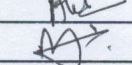
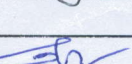
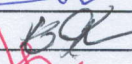
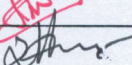
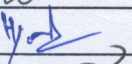
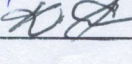
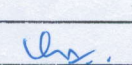
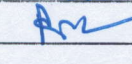

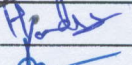

KENDRIYA VIDYALAYA : EMBASSY OF INDIA : KATHMANDU
COMMITTEES - 2024-25

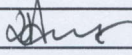




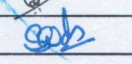




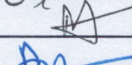
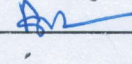
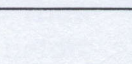
S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
1	Academic Advisory Committee	H. Vaidhyanathan, PGT(Maths), I/c	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Anand Kumar Tripathi, PGT(Hindi)	
		PGT(Econ)	
		Resmi V., TGT(Eng.)	
		Suman Pandey, PRT	
2	Admission and withdrawal	APS Kushwah, PGT(CS), I/c	
		Suman Pandey, PRT	
		Akash Halder, PGT(Chem.)	
		Dhananjay Parkar, PGT(Phy.)	
3	Time Table and Arrangements	H. Vaidhyanathan, PGT(Maths), I/c	
		Punithamani. S, TGT(Maths)	
		Avdhes Kumar Lawania, PRT	
		Neeraja Ram V, PRT	
4	CCA	Bindu Raji Mathew, PGT(Eng.) I/c	
		A. Abirami, PGT(Comm.)	
		Anand Kumar Tripathi, PGT(Hindi)	
		Suman Pandey, PRT, I/C (Primary)	
		HOUSE MASTERS-Seconday	
		Hemlata Yadav, TGT(Sci)	
		Narpat Chouhan, TGT(S.St.)	
		Ravikant, TGT(Skt.)	
		Punithamani, TGT(Maths)	
		HOUSE MASTERS-PRIMARY	
		Neeraja Ram V, PRT	
		K.Anil Kumar, PRT	
		Geetha T, PRT	
Avdhes Kumar Lawani, PRT			
5	CBSE Examination	Dhananjay Parkar, PGT(Phy.) I/c	
		A. Abirami, PGT(Comm.)	
		Akash Halder, PGT(Chem.)	
6	Internal Examinations	H. Vaidhyanathan, PGT(Maths), I/c	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Punithamani. S, TGT(Maths)	
		K.Anil Kumar, PRT	
		Neeraja Ram. V, PRT	
		Prakash Sapkote Lab Attd	
7	Subject Committee Convenors	H. Vaidhyanathan, PGT(Maths), I/c	
		Bindu Raji Mathew, PGT(Eng) I/c	
		A. Abirami, PGT(Comm.) I/c	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Suman Pandey-PRT I/c	
8	AEP/Guidance&Counselling	Bindu Raji Mathew, PGT(Eng.) I/c	
		Abirami A, PGT(Comm)	
		Dhananjay Parkar, PGT(Phy.)	
		Hemlata Yadav, TGT(Sci)	


S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
9	Alumni Association	Bindu Raji Mathew, PGT(Eng.) I/c	
		APS Kushwah, PGT(CS)	
		Resmi. V, TGT(Eng)	
10	Suggestion Box, Grievance Redressal Committee	A. Abirami, PGT(Comm.), I/c	
		Bindu Raji Mathew, PGT(Eng)	
		Hemlatha TGT Sci	
		Suman Pandey, PRT	
11	1. Art Club	Dhananjay Parkar, PGT((Phy), I/c	
		Art Teacher	
		Music Teacher	
	2. Hindi & Sanskrit Literary Club	Anand Kumar Tripathi, PGT(Hindi) I/c	
		Ravikant, TGT(Sans)	
	3. English Literary Club	Bindu Raji Mathew, PGT(Eng)	
		Resmi. V, TGT(Eng)	
		Neeraja Ram. V, PRT	
	4. Maths Club	H. Vaidhyathan, PGT(Maths), I/c	
		Punithamani. S, TGT(Maths)	
		Avdhes Kumar Lawania, PRT	
	5. Cyber Club	Arun Pratap Singh Kushwah, PGT(CS)	
		Computer Inst.	
	6. Science & Nature Club	Sushil Kumar, PGT(Bio) I/c	
		PGT(Econ)	
		Hemlata Yadav, TGT(Sci.)	
		Suman Pandey, PRT	
	7. Intergrity Club	Rajan Niraula, Lab Attd	
		Akash Halder, PGT(Chem.) I/c	
		Abirami PGT (Com)	
		Narpat Chouhan, TGT(Sost)	
12	Games and Sports activities	Geetha PRT	
		Counsellor	
		Sushil Kumar, PGT(Bio) I/c	
		PGT(Econ)	
		Resmi. V, TGT(Eng)	
		K.Anil Kumar , PRT (primary sports club)	
13	Computer Infrastructure, school Website, Photography, Management of Social Media Accounts & Press & Media	Art Teacher	
		Computer Inst.	
		Sports Coach	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Bindu Raji Mathew, PGT(Eng.)	
		Punithamani S , TGT(Maths),	
K.Anil Kumar , PRT,			
Neeraja Ram V, PRT(Pri.)			
Avdhes Kumar Lawania, PRT			

S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
14	Coordinator-Swath Vidyalaya harith Vidyalaya Abhiyan, Supervision of Cleanliness & Hygiene	A. Abirami PGT (Com) I/C	
		PGT(Econ)	
		Sushil Kumar, PGT(Bio)	
		Dhananjay Parkar, PGT((Phy),	
		Akash Halder, PGT(Chem.)	
		Bindu Raji Mathew, PGT(Eng)	
		Narpat Chouhan, TGT(Sost)	
		Neeraja Ram,PRT	
		Art Teacher	
		Sports Coach	
		Music Instructor	
		Counsellor	
		Nurse	
15	Crisis Management Committee	Akash Halder, PGT(Chem) I/c	
		Anand Kumar Tripathi,PGT(Hin)	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Resmi V, TGT(Eng.)	
		Punithamani S, TGT(Maths),	
		K.Anil Kumar, PRT	
		Neeraja Ram,PRT	
		Kalle Venkateswarlu , SSA	
16	DISCIPLINE (Including Supervision of Entry and Exit of Students in the morning and Evening, Monitoring during Lunch hours, Monitoring movement of students after the assembly)	Anand Kumar Tripathi, PGT(Hindi) I/c	
		H. Viadhanathan, PGT(Maths)	
		A Abirami , PGT(Comm.)	
		Sushil Kumar, PGT(Bio)	
		Narpat Chouhan, TGT(S.St.)	
		Resmi V, TGT(Eng.)	
		Ravikant, TGT(Skt.)	
		Suman Pandey, PRT	
		K. Anil Kumar, PRT	
		Art Teacher	
		Sports Coach	
		Music Instructor	
		Counsellor	
Nurse			
17	Display Board	Bindu Raji Mathew, PGT(Eng,) I/c	
		APS Kushwah,PGT(CS)	
		Sushil Kumar, PGT(Bio.)	
		All House Masters	
		Art Teacher	
18	Excursion , Field Trip	Akash Halder, PGT(Chem) I/c	
		Sushil Kumar, PGT(Bio)	
		Ravikant, TGT(Skt.)	
		Avadhesh Kumar Lawania, PRT	
		Rajyodaya Mainali, Lab Attd	
		Prakash Sapkota, Lab Attd	
		Rajan Niraula, Lab Attd	
Susila Kuikel- Sub Staff			

S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
19	External Competitions Scholarship & Awards	Akash Halder, PGT(Chem) I/c	
		Resmi. V, TGT(Eng)	
		Geetha T, PRT	
20	First Aid/Medical Check up	Hemlata Yadav, TGT(Sci), I/c	
		Neeraja PRT	
		Nurse	
		Renu SSA	
21	Furniture Maintenance	Ravikant, TGT(Skt.) , I/c	
		Avdhesh Kumar Lawania, PRT	
		Geetha T, PRT	
		Prakash Sapkota, Lab Attd	
		Deepak Basnet, Sub Staff	
22	Gardening , Beautification	Sushil Kumar, PGT(Bio),I/c	
		Hemlata Yadav, TGT(Sci)	
		Narpat Chauhan TGT SST	
		Geetha. T, PRT	
		K. Anil Kumar,PRT	
		Art Teacher	
		Deepak Basnet, Sub Staff	
23	ID Card	Sushil Kumar, PGT(Bio.)	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Avdhesh Lawania , PRT	
		Rajyodaya Mainali, Lab Attd	
24	Library	K.Anil Kumar -PRT ,I/c	
		PGT(Econ)	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Sushil Kumar, PGT(Bio.)	
		Narpat Chauhan TGT SST	
		Anand Kumar Tripathi, PGT(Hindi)	
		Ravikant, TGT(Sans)	
		Librarian	
25	Maintenance and Reparis	Rajan Niraula, Lab Attd	
		Susila Kuikel, Sub Staff	
		Dhananjay Parkar, PGT(Phy), I/c	
		Sushil Kumar, PGT(Bio)	
		Anand Kumar Tripathi- PGT(Hindi)	
26	Music Dept.	K.Anil Kumar, PRT	
		Music Instructor	
		Geetha T, PRT I/c	
27	P.A. System, Electricity, Energy Consevation & Water Resource Management	Rajyodaya Mainali , Lab Attd	
		K.Anil Kumar, PRT	
		Narpat Chouhan, TGT(Sost)	
		Sushil Kumar, PGT(Bio) I/c	

S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
28	Primary Resource Room Activity Roomm TLM, CMP and Teaching Aid	Suman Pandey, PRT, I/c	  
		Neeraja Ram, PRT	
		K. Anil Kumar- PRT	
29	Publication of Quarterly Magazine, Newsletter, students Diary, Vidyalaya Patrika etc.	Bindu Raji Mathew, PGT(Eng) I/c	    
		Resmi. V, TGT(Eng)	
		Anand Kumar Tripathi, PGT(Hindi)	
		Ravikant , TGT(Skt.)	
30	Purchase Committee	Neeraja Ram, PRT	     
		Akash Halder, PGT(Chem.) I/c	
		Bindu Raji Mathew, PGT(Eng.)	
		Anand Kumar Tripathi, PGT(Hindi)	
		Narpat Chouhan, TGT(S.Std),	
		suman Pandey, PRT,	
31	Rajbhasha Committee	Neeraja Ram. V, PRT	    
		Anand Kumar Tripathi- PGT(Hindi)I/c	
		Bindu Raji Mathew- PGT(Eng.)	
		Ravikant , TGT(Skt.)	
		Neeraja Ram, PRT	
32	Scout and guides Cubs and Bulbuls	Venkateswarulu, SSA	   
		Narpat Chouhan, TGT(Sost) I/c	
		Ravikant , TGT(Skt.)	
		K. Anil Kumar, PRT	
33	ACCOMODATION	Geetha T, PRT	     
		Avdhesh Kmar Lawani, PRT , I/C	
		Hemlata Yadav, TGT(Sci)	
		Akash Halder, PGT(Chem.)	
		Resmi.V., TGT(Eng.)	
		Rajyodaya Mainali	
34	Teaching Aids and Audio Visual Aids	Deepak Basnet	  
		Narpat Chauhan TGT SST	
		K. Anil Kumar-PRT	
35	Transportation	Akash Halder- {GT(Chmes), I/c	
		Dhananjay Parkar, PGT(Phy.)	
		PGT(Econ)	
		Narpat Chouhan, TGT(Sost.)	
		Anil Kumar K, PRT	
36	VMC Member	A. Abirami, PGT(Comm.)	
		Ravikant- TGT(Skt.), I/c	
37	SUPW, WE	Hemlata Yadav, TGT(Sci)	
		K. Anil Kumar - PRT	
		Art Teacher	
		H. Vaidhyathan, PGT(Maths), I/c	
38	PTA Meetings & Public Relations	H. Vaidhyathan, PGT(Maths), I/c	
		Arun Pratap Singh Kushwah, PGT(CS)	
		PGT(Econ)	
		Suman Pandey, PRT	
39	School Canteen	Hemlata Yadav, TGT(Sci) I/c	
		Punithamani.S - TGT(Maths)	
		K. Anil Kumar - PRT	

S.No.	Committees	Members(Mr./Ms.Mrs.)	Signature
40	Checking of Uniform and Record of Late Arrival of students	Ravikant , TGT(Skt.)	
		Sports Teacher	
		Music Instructor	
		Art Teacher	
		Counsellor	
41	Child Right Protection Cell , Grievance of girls , Sexual harrassment , POCSO , RTI & Grievance	Abirami PGT (Com) i/c	
		Bindu Raji Mathew, PGT(Eng)	
		Resmi V, TGT(Eng.)	
		Punithamani TGT Maths	
		Narpat Chauhan	
42	Fire safety Certificate, Building Safety , Sanitation & Water	Sushil Kumar PGT Bio I/c PGT(Econ)	
43	CS54	H. Vaidhyanathan, PGT(Maths), I/c	
		Avdresh Kumar Lawania, PRT	
44	Pustakophar	Hemlati TGT Sci	
		K.Anil Kumar - PRT	
45	Tarun Utsav	Dhananjay Parkar, PGT(Phy.) I/c	
		Arun Pratap Singh Kushwah, PGT(CS)	
		Akash Halder- PGT Chem	


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